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Evaluation Scheme for Technical Assessment of Offers											
Section/ Division: 3200	Assignment Title: Support to the selected Georgian municipalities in introduction of participatory budgeting			Project title	GGLD						
				Weighting in %							
					points (max. 100)	assess- ment (2)x(3) (4)	points (max. 100)	assess- ment (2)x(5) (6)	points (max. 100)	assess- ment (2)x(7) (8)	points (max. 100)
1	Experience of the company / organization			(2)	(3)	(4)	(5)	(6)	(7)	(8)	(7)
1.1.	The technical proposal shall provide evidence of the organization's capabilities and assignment-related experience in executing similar projects in the area of local self - government and citizen participation in municipal budgeting. Proposal should demonstrate specific experience in conducting similar studies.			30.0%							
Subtotal for 1				30.0%							
2	Technical proposal										
2.1.	The technical proposal shall explain in details how the company will plan the work and deliver the milestones listed in the Terms of Reference (ToR) document considering such aspects as compliance with the ToR, implementation methodology, timelines of actions included in the technical proposal			15.0%							
2.2.	A work plan, including implementation schedule of number of work days per tasks to be performed by the Contractor for completion of this assignment			15.0%							
Subtotal for 2				30.0%							
3	Qualification of proposed staff / experts										
3.1	Experts assigned to executing of the tasks outlined in the ToR shall have five years of working experience in the field of budget planning and implementation and at least last two years of proven experience in development and implementation of similar projects in the field of local self-government and citizen participation in municipal budgeting. Reference to similar work/projects completed shall be included in his/her CV to be attached to the offer			40.0%							
Subtotal for 3				40.0%							
Grand Total				100.0%							

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